



Image Consent Form and use of Twitter

Dear Parents/ Guardians,

We often like to take photographs of the children at our school to celebrate a variety of activities.

All photographs and images which include children will be to support the children's learning, celebrate their achievements or show the exciting things that occur within the children's time at school.

We may use these images:

- in our school prospectus or in other printed publications that we produce, such as newsletters
- in classroom/ corridor displays
- on our website
- on the school's secure Twitter pages

We may also make video/ webcam recordings for school-to-school training, monitoring or other educational use.

Very occasionally, we may send images to the news media, or our school may be visited by the media who will take their own photographs or film footage. Pupils will often appear in these images. The news media may use the images in printed publications (including local or national newspapers), on televised news programmes or on their website. In this situation, permission from the school will always be sought and no full names will be used.

We have whole class photos taken by an external company on an annual basis. These photos are only available in print form and are ordered via school. Please indicate on the form if you DO NOT want your child to be included in their annual official class photo.

Twitter

Brookside School has a Twitter page, as does each class. All our Twitter pages are secure so followers have to request and be accepted by each class teacher. We only accept family members and other school staff. Please apply for your child's new class by the 1st September (although access requests can be accommodated at any time after this date).

In order to keep our children safe, both at school and online, we have a set of Twitter rules which we all follow.

Children and Twitter

At school, each Twitter account is the responsibility of the teacher(s) in charge of that class. Children should not create their own Twitter accounts at home. Children can enjoy sharing things with parents at home on Twitter - but only under parental supervision.

Usernames and Passwords

In Key Stage 1, teachers and teaching assistants will log in and use Twitter. In Key Stage 2, children must ask an adult to log in to Twitter for them. The children will **not** have access to the class Twitter usernames or passwords.

Posting Tweets

Older children must be supervised using Twitter at all times. Children are not allowed to Tweet something until it has been checked by an adult.

Photographs

Photographs must not have individual children named or identified in them, only initials may be used.

As you will read in our terms and conditions, we ask that Twitter followers do not retweet or use any photos from the school Twitter pages unless the only child in the photograph is your own.

To comply with the Data Protection Act 1998, we need your permission before we publish photographs or make any recordings of your child.

Conditions of use:

1. This form is valid for the period of time your child attends this school, or until a subsequent form completed and signed by the parent is submitted. Please write to the school if you wish to withdraw consent at any time.
2. The images we take will be of activities that show the school and children in a positive light. We may use group or class photographs or footage. Children will not be individually named.
3. We will only use images of pupils who are suitably dressed.
4. We will make every effort to ensure that we do not allow images to be taken of any children for whom we do not have permission or who are 'at risk' or disallowed from having their photographs taken for legal or social reasons.
5. We will take all reasonable measures to ensure the images are used solely for the purposes for which they are intended.
6. **We recognise that parents, carers and family members will wish to record events such as school plays, sports days etc. to celebrate their child's achievements. Brookside is happy to allow this, on the understanding that such images/recordings are used for purely personal family use and only images of your own child are shared on social media.**
7. A full copy of the school's policy on the safe use of children's photographs may be obtained upon request to the school office or from the school's website.

To indicate whether you give consent or not, and to agree with all the conditions of use, please complete the attached form and return to the school by Friday 21st July.

If you are concerned, please speak to your child's class teacher.

Please tick to indicate whether or not you give consent for your child's photograph to be used.

I give permission for my child's image to be taken and used on the school website and Twitter, in newspapers and printed publications.

I **DO NOT** give permission for my child's image to be taken and used on the school website and Twitter, in newspapers and printed publications.

I **DO NOT** give permission for my child to be included in the annual official class photo.

We assume that even if you do not want your child to appear in any images shared externally, you are happy for images of your child to be used within school, e.g. on displays. If this is not the case please contact the school office.

I have read and understood the information and agree to adhere to the terms and conditions.

Name of child: _____

Class in September 2017 _____

Parent's or carer's signature: _____

Name (in block capitals) _____

Date: _____

School: Brookside Primary School, East Leake

Twitter following 

We (as family members) would like to follow Brookside school twitter page and our child's class page.

Name: _____ Username: _____

Name: _____ Username: _____

Name: _____ Username: _____

Parental Consent for Pupils Participating in Short Visits To Local Venues

From time to time your child will be given the opportunity to participate in local excursions for routine sporting events, environmental studies, museum, church, library and shop visits etc. and you are asked to give your permission by completing the form below. Local excursions consist of the kinds of short visits that the children are able to walk to and do not involve the use of coaches or transport. Stringent safety precautions are always followed.

Pupil's Name.....

I agree that my child may take part in any short visits to local venues which may be arranged during his/ her time at the school

Signed:.....Date:.....

Please print name:.....

Please return signed forms by July 21st