



Starting School

Welcome to
Brookside Primary School.

At Brookside we firmly believe in the partnership between the school, parents and child. We are fully committed to giving your child the best education possible, as well as providing a caring and secure learning environment.

The School Day

8.50 a.m. School starts
Registration

10.35 a.m. Playtime for yrs 1 - 6

During the morning the Foundation children will have milk, fruit and access to water.

12.00 noon Lunch

1.10 p.m. Afternoon school starts

2.20 – 2.30 p.m. Play time

3.30 p.m. School day ends

Absence

If your child is away / absent from school you need to telephone school to inform us or send in a note.

What will your child need?

- At the beginning of the week your child will need:-
- A named envelope with for dinner money for the whole week or days requiring a school dinner.
- A named P.E. kit labeled in a P.E. bag including shorts, T-shirt and plimsols/trainers (During the cold months please include a warm outdoor P.E. kit including jogging bottoms, sweatshirt and trainers.)
- For safety reasons we do not allow the wearing of jewellery or rings at school.
- Please make sure all school uniform is clearly named.

These are the things your child could learn at home to help when they get to school.

To read and recognise their name.

To write their name – but not in capitals.

To count to 10 and recognise the numerals.

To write the numbers to 10.

To dress him/herself.

To fasten their coat.

To share a book with an adult.

Dinner Time

Children have a choice of staying for dinner, sandwiches or to go home for lunch. Excellent healthy hot dinners are cooked on the premises with choices of main course and dessert. The meal is well balanced and provides very good value.

The price of a school dinner is currently £1.75 per day.

The class teacher takes all the children into the main hall at 12.00 noon. Meals are served using a cafeteria system and children are helped by their teacher in choosing their food and are then supervised by our Mid-day Supervisors.

Once the children have finished their meal they clear their place and then go out to play in the playground, supervised by the Mid-day Supervisors.

School Uniform

We encourage our children to wear school uniform. We have sweatshirts, cardigans, polo T-shirts, fleece jackets, summer baseball hats and PE bags for sale at school.

Please see Mrs Peatman for sweatshirts, cardigans, fleece jackets and polo T-shirts. These are often in stock in school.

Please see Mrs Brown for the baseball caps and PE bags.

Celebrating Achievement

In school we celebrate children's achievement in our Monday assembly.

Each class teacher has an achievement book and if a child's name is put in the book he/she will bring home a certificate informing you of their achievement.

What Steps does the School Take?

If you are concerned in any way about your child's education, or if you think your child has a special need, please contact your child's class teacher.

If we are concerned in any way we will contact you.

We will assess your child's need and identify what steps to take to help him / her.

If your child has been identified as having special needs we will discuss this with you and inform you of the nature of the need, the stage he / she has been assessed at, and how we might support the child's need. This may result in an Individual Educational Plan (IEP) being devised.

At all times parents will be kept informed of progress and assessments carried out.

If you have any questions about Special Needs please don't hesitate to contact your child's class teacher or the Head Teacher.

Home School Agreement

The school will endeavor to:

- Deliver a broad and balanced curriculum to the highest attainable standards.
- Provide opportunities, which will encourage all our children to realise their fullest potential.
- Teach all our children to respect themselves and others.
- Inform parents of children's progress through regular meetings.

The family will try to:

- Support the schools policies on time keeping, attendance and behaviour.
- Share responsibility of reading with your child.
- Work with our child on numeracy skills.
- Liaise with teachers at Open evenings and less formally about our children's progress.

Children will:

Support the Brookside Code:

Be helpful and kind.

Be polite and friendly.

Be quiet and hardworking.

Play carefully and sensibly

Look after each other and the school and

Will keep their hands and feet to themselves

Will not tease, bully or call others names.

Together we will:

Optimise the social, moral, intellectual and cultural development of all children in our care.

Strive constantly to raise standards and levels of achievement in every aspect of the schools' life.

Work in partnership to secure the best possible education for all the children at Brookside School.

Children with Special Needs

A guide for parents at Brookside

All children who start school are special children. They are individuals in their own right, learning in their own unique way with their parents and teachers. For some children the learning process may be harder than for others, and those children may be said to have a special need.

Special Needs usually fall into three categories

If he / she has significantly greater difficulty in learning than other children.

If he / she has a disability which prevents him / her from making full use of the facilities and opportunities within the school.

If the child displays patterns of anti-social and disruptive behaviour.

Brookside Fundraising Group (The B.F.G.)

The BFG is our School/ Parent Association and membership is open to all parents.

The group raises funds for the school in a number of ways including discos, coffee mornings and social evenings, for both adults and children. The committee is re-elected every year and they are always looking for new members and new ideas for fund raising.

A regular newsletter is sent out to inform parents of forthcoming events, wish list and how funds have been spent.

If you would like to join the committee or just volunteer your help occasionally, please contact your child's class teacher who will be able to introduce you to a member.

Personal Accident Insurance.

Nottinghamshire Educational Authority does not arrange personal accident insurance for pupils attending its schools. Parents of a pupil who has an accident whilst on school premises can only claim against the County Council where negligence can be proved.

Parents wishing to insure their children against such accidental injury will, therefore, need to make their own arrangements. Certain insurance companies specialise in this type of insurance. The National Confederation of Parent, Teacher Associations has negotiated a particularly appropriate policy through Holmwoods Insurance Services Ltd. Further details of the scheme may be obtained from Holmwoods at

Rockwood House,
9 – 17 Perrymount Road,
Haywards Heath,
West Sussex
RH16 3DU.
(Freephone 0800 318 312)

And Finally...

This booklet cannot tell you everything about our school, but we operate an 'Open Door' policy and welcome any queries or help from parents.

We hope this will be the beginning of a long and satisfying partnership with you and your child.

For further details about the school please look at our website.

www.brooksideprimary.co.uk

Please complete and return to
your child's class teacher.
Thank-you.

Admission Details.

Surname - _____

Christian Name(s) - _____

Address - _____

Inc. Postcode - _____

Date of Birth - _____

Home Telephone Number - _____

Will you please bring your child's Birth Certificate on his/her first day.
(For inspection purposes only)

Parent(s) Names:

Father - _____ Mother _____

Parental Main Occupation (Please tick the most appropriate)*

Professional - ____ Clerical - ____ Manual - ____

If your child is transferring from another school:

Name of School - _____

Previous address - _____

* We are required by the LEA to collect this information.

Attended Nursery -: Yes / No

Attended Playgroup -: Yes / No

If you have an older child at Brookside please give name and class

If you have any younger children in your family, please state name and date of birth

Emergency Contacts

Name

Relationship

Telephone Number

Doctor - _____ Telephone Number - _____

Medical Conditions; Are there any special medical conditions that the school should be aware of? Yes / No

(The above information is kept on the school computer and is only accessible by a computer password.)

School Transport

Occasionally teachers and parents use their own cars to transport children to other schools, from school to home, school to the Health Centre, hospital etc.

I am informed that:

Written permission must be gained before children can be transported.

Any car transporting children must be fully comprehensively insured with Class A Business use.

(We will always check this with any teacher / parent transporting children)

Name of child - _____ Class - _____

I agree that my child be transported by teacher's or parents car when the occasion arises.

Signed: Parent / Guardian _____

Home School Agreement

I have read and agree with Brookside School Home Agreement and will encourage my child to follow these guidelines.

Signed: Parent / Guardian _____ Child _____